

# Traditional Résumé

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## Jeffrey Richardson

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<b>OBJECTIVE</b>	To obtain an editorial internship with a magazine
<b>EDUCATION</b>	
Fall 2001– present	University of Maryland <ul style="list-style-type: none"><li>• BA expected in June 2005</li><li>• Double major: English and Latin American studies</li><li>• GPA: 3.7 (on a 4-point scale)</li></ul>
<b>EXPERIENCE</b>	
Fall 2003– present	Associate editor, <i>Latino Voice</i> , newsletter of Latino Club <ul style="list-style-type: none"><li>• Assign and edit feature articles</li><li>• Coordinate community outreach</li></ul>
Fall 2002– present	Photo editor, <i>The Diamondback</i> , college paper <ul style="list-style-type: none"><li>• Shoot and print photographs</li><li>• Select and lay out photographs and other visuals</li></ul>
Summer 2003	Intern, <i>The Globe</i> , Fairfax, Virginia <ul style="list-style-type: none"><li>• Wrote stories about local issues and personalities</li><li>• Interviewed political candidates</li><li>• Edited and proofread copy</li><li>• Coedited “The Landscapes of Northern Virginia: A Photoessay”</li></ul>
Summers 2002, 2003	Tutor, Fairfax County ESL Program <ul style="list-style-type: none"><li>• Tutored Latino students in English as a Second Language</li><li>• Trained new tutors</li></ul>
<b>ACTIVITIES</b>	Photographers’ Workshop, Latino Club
<b>PORTFOLIO</b>	Available at <a href="http://jrichardson.localhost/jrportfolio.htm">http://jrichardson.localhost/jrportfolio.htm</a>
<b>REFERENCES</b>	Available upon request